First Congregational Parish Unitarian of Petersham, Inc.

On the Common Since 1738

Thank you for your interest in renting space from The First Congregational Parish Unitarian of Petersham. Below, you will find our rental fees. On the reverse side of this page, you will find our general policies for rented spaces. Please be sure to review our policies to ensure that the rented space will meet your needs.

To make a rental request, contact the church office at (978) 724-3401. (Messages are checked weekly.)

If your request is time sensitive, you may contact a member of the Parish Committee directly.
(Robin Koenig- (978) 724-0213.)

When we return your call, we will answer any questions you may have and gather further information regarding your rental needs.

We look forward to working with you,

The Parish Committee
First Congregational Parish Unitarian of Petersham

	2 hours	Daily Rate	Monthly Rate
Davis Memorial Hall (group of 8+)	$50	$100	
Davis Memorial Hall (group of < 8)	$35	$70	
Ladies' Parlor	$35	$70	
Dining Room and Kitchen	$75	$150	
Kitchen only	$50	$100	
Church Sanctuary and Ladies' Parlor	$250 per event		
Memorial Garden (common use)	Included in fee		
Memorial Garden (private use)	$50	$100	
Davis Memorial Office- West	$50	$100	$300
Davis Memorial Office- Garden side	$50	$100	$350

Sliding scale fees available through request to the Parish Committee.

PO Box 305, Petersham Massachusetts 01366-0305
978-724-3401

General Policies

Due to a fragile septic system, a porta-potty must be on site for events with over 60 guests and lasting more than two hours. You will be responsible for the porta-potty rental fee. (Current rental fees range around $175 to $300.) Arrangements should be discussed with the church.

Three offices adjoin Davis Memorial Hall. Office occupants may access and use their offices during hall rental.

No smoking is allowed in any church building.

Nails, tape, tacks, etc. cannot be used on walls or woodwork.

Lit candles can only be used with preauthorized written permission.

Musical instruments belonging to the church (organ, piano, and chimes) can only be used with preauthorized written permission.

Rented spaces must be restored to their original condition after an event. The kitchen areas must be thoroughly cleaned and dishes/utensils put away. Please keep compostable trash (food scraps) separate from other trash. Deep frying is not allowed as part of kitchen rental.

You are responsible for supplying your own paper products (plates, cups, napkins) and any other expendable supplies (i.e., garbage bags, disposable utensils, foil, plastic wrap). Bathrooms will be fully stocked by the church.

Monthly rental fee must be received before the beginning of office occupancy and due on the first of the month thereafter.

The First Congregational Parish Unitarian of Petersham is not responsible for lost or damaged personal property.

In case of damage to the church buildings or their contents, you will fully reimburse The First Congregational Parish Unitarian of Petersham.

By paying the rental fee, the renter agrees that they understand and agree to the above and release the church from any liability and risk associated with rental of and activities conducted on church property.

Fees must be paid in full upon rental approval and before reservation will be confirmed.
Reservations are not final until confirmed.

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